

Osceola Public Library Board of Trustees
Minutes of Regular Meeting February 28, 2019

Trustees Present:, Kaitlyn Carlson, Marcia Dressel, Stephen Bjork, Betsy Kremser, Diane Moser, Michele Merritt

Trustees Absent: 1 vacant seat

Also present: Dawn Tracy, Interim Director Rebekah Palmer,

1. President Dressel **called the meeting to order** at 5:35 p.m.
2. Motion to **approve the agenda** was made by Diane and seconded by Betsy. Motion carried 6-0.
3. A Bjork/Kremser motion to approve the **Minutes of the January 2019 meeting** carried 6-0.
4. **Citizens' Comments** - Director report that circulation is up and children's programming going well, circulation continues to grow with new library cards well above average.
5. **Monthly financials** were examined-the monthly budget comparison is not available at this time until the village approves the library allocation. Motion made by Bjork and second by Moser to approve monthly financials carried 6-0.
6. The Board **Audited and Approved Bills** on a Bjork/Kremser motion which carried 6-0.
7. MidWestOne account signers- Kremser made a **Motion to remove all current signers on each of the Village of Osceola Library MidWestOne accounts to be replaced with Marcia Dressel and Elizabeth Kremser** second by Diane Moser. Motion carried 6-0.
8. **Budget Review**- recommendations made to collapse some of our categories by John Thompson. Further discussion will happen with the budget committee regarding that.
9. **Policies Review**- Rebecca shared a draft of the Meeting Room Policy. It is planned to be a shared expense with the village because not all of the meeting spaces are the library's responsibility. At this time, the Library has paid all of it. **Bjork made a motion to approve the Library Meeting Room Policy** second by Michele Merritt. Rebekah is going to share it with the Village board members.
10. Allocation of the Library's space and fiscal responsibility was presented by Betsy Kper her discussion with the village. The board will continue to get clarification on the actual percentage breakdown of the areas Moser listed as "library" space and confirm how this percentage translates to actual library expenses.
11. The Annual report was reviewed. Bjork made a motion to approve the Library Annual Report and second by Moser. Motion carried 6-0.

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12. Acquisition of the Bank of Osceola Clock was discussed. Further information is needed before a final decision will be made.
13. Rebekah presented a logo which was developed with the IFLS support.
14. Motion to go to closed session pursuant to Wisconsin Statute s. 19.85 (1)(c) for the purpose of personnel issues by Bjork, second by Merritt. Carried 6-0
 - a. closed session began at 7:11pm
 - b. Return to open session at 7:45pm
15. The board thanked Rebekah for her hard work maintaining responsibilities of youth services as well as Library Director. There was a Motion made by Stephen to increase Rebekah's salary from her \$15.50 hourly rate to a \$20 hourly rate retroactive to January 19 and continuing through her time as Interim Director, second by Diane. Motion carried 6-0.
16. Motion to Adjourn meeting made by Carlson 7:55

The **next regular meeting** will be the second Thursday- March 14th, 2019 at 5:30 p.m.