

Osceola Public Library Board of Trustees
Minutes of Regular Meeting January 17, 2019

Trustees Present:, Kaitlyn Carlson, Marcia Dressel, Stephen Bjork, and Betsy Kremser, Diane Moser

Trustees Absent: 2 vacant seats

Also present: Director Kelly McBride, Interim Director Rebekah Palmer

1. President Dressel **called the meeting to order** at 5:38 p.m.
2. Motion to **approve the agenda** was made by Diane and seconded by Stephen. Motion carried 5-0.
3. A Bjork/Kremser motion to approve the **Minutes of the December 2018 meeting** carried 5-0.
4. **Citizens' Comments** - Director Kelly reports increased circulation- largest increase so far this December. Kelly shared her notes of projects in process. She will prioritize those needs. The board will review these at monthly board meetings in the future with interim director to keep abreast of operations and projects.
5. **Monthly financials** were examined-motion made by Bjork and second by Kremser to approve monthly financials with the recommendation to review the 2018 final financials at the February meeting, carried 5-0.
6. The Board **Audited and Approved Bills** on a Moser/Kremser motion which carried 5-0.
7. **Budget Review-** Kelly shared modifications made to accommodate the changes in allocation from the village. Moser made a motion to approve the 2019 budget with the understanding that we will proceed conservatively until we have more clarity on our expenses and official village allocation. Second by Kremser and carried 5-0.
8. **Policies Review-**
Discovery Center Policy Task Force for shared policy review met including members from village board, Library board and staff, police, and municipal representatives. This was an initial meeting to begin the process of developing shared building policies.
9. Personnel Committee: The Personnel Committee will meet to discuss a plan for the New Director Hiring Process, starting with a draft of the job description.
10. Board Member search: The board is continuing to look for 2 more members who are residents in the village of Osceola.
11. Motion to Adjourn meeting made by Moser 7:29

The **next regular meeting** will be the second Thursday- February 14th, 2019 at 5:30 p.m.