

**Osceola Public Library Board of Trustees**  
**Minutes of Regular Meeting October, 2019**

**Trustees Present:** Kaitlyn Carlson, Deb Rose, Stephen Bjork, Michele Merritt, Diane Moser, Marcia Dressel arrived at 6:07

**Trustees Absent:** Betsy Kremser,

**Also present:** Director Shelby Friendshuh, Village Administrator Ben Krumenauer

1. President Bjork **called the meeting to order** at 5:34 p.m.
  2. Motion to **approve the agenda** was made by Moser, second by Merritt . Motion carried 5-0.
  3. A motion to approve both the **Minutes of the September 2019 meetings** by Rose, second by Carlson. carried 5-0.
  4. **Citizens' Comments** - The Village administrator joined to meet the library board and learn about the library. The Friends of the Library group sent a message to invite the board to the Bacon Raffle.
  5. **Director's report**- Very busy September with programming and continued work on strategic planning. The next step in progress is developing and starting focus groups. Friendshuh and Palmer both attended WLA meeting this week. Circulation continues to succeed that of a year ago September. Bulletin boards have been put up.
  6. **Monthly financials**- Friendshuh presented the library's budget detail in our quickbooks document. The village accounting paperwork has not been adjusted to reflect the Library Board approved budget. Motion was made by Rose to approve monthly financials and second by Merritt and carried 4-1.
  7. **Audit and Approved Bills** motion by Moser and second by Rose which carried 5-0.
  8. Old Business:
    - a. Gifts/Naming Rights Policy- Friendshuh presented a gifts policy with an updated naming opportunities section. The board suggested adding some more detail to the capital campaigns section.  
\*Dressel arrived at 6:07
    - b. Focus Groups- The goal is to have 2 groups of 15 community members to join in the conversations in early November.
    - c. Changing School District Rep seat/Possible open seat- there is no urgent need to make a change, but the board is aiming to be prepared for
- New Business:
- d. Equipment/Internet use policy was presented with some minor additions to include gaming consoles. Motion by Dressel to approve the amended equipment policy and second by Moser. Carried 6-0.

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- e. Computer replacements/shoe cubby-Friendshuh presented a plan to purchase some new materials including how some funds could be allocated toward these items.
  - f. Concerns with Library Name-The board reviewed the logo, no action was taken.
9. Next regularly scheduled meeting will be November 14th at 5:30pm.
10. Meeting adjourned at 7:02