



**Library Board of Trustees**  
**Minutes of Regular Meeting November, 2019**

**Trustees Present:**, Kaitlyn Carlson, Deb Rose, Stephen Bjork, Diane Moser, Marcia Dressel, Betsy Kremser,

**Trustees Absent:** Michele Merritt

**Also present:** Director Shelby Friendshuh

1. President Bjork **called the meeting to order** at 5:33
2. Motion to **approve the agenda** was made by Rose, second by Kremser . Motion carried 6-0.
3. A motion to approve the **Minutes of the October 2019 meeting as amended** by Moser, second by Bjork. Carried 6-0
4. **Citizens' Comments - no citizens present**
5. **Director's report-** Friendshuh expressed thanks again for attending the WLA. Focus groups provided fruitful conversations with some strong participation. Circulation continues to grow. Some new tablets were added to the collection as well as a new adult graphic novel collection. Many other items were added to the library this month as well.
6. **Monthly financials-** motion to approve the financial results by Kremser, second by Dressel. Carried 5-1.
7. **Audit and Approved Bills** motion by Kremser and second by Rose to pay the bills. Carried 6-0.
8. Old Business:
  - a. Strategic Planning Update: 90 responses from the surveys with many ideas from the survey and the first focus group. There will be one more focus group followed by staff and trustee planning discussion. The board suggested looking into adding recycling containers for the building.
  - b. Changes to the Library Board-Dressel proposed that she step down as school representative to be replaced by Carlson. At that time Moser will step down from the board. This will leave one spot open for a village representative on the board.
9. New Business:
  - a. Exhibit space and bulletin board policy- the board reviewed an updated policy for the exhibit space and bulletin board. Motion to approve the policy by Rose and second by Kremser. Carried 6-0.



**Library Board of Trustees**

**Minutes of Regular Meeting November, 2019**

- b. 2019 projection/2020 budget draft and presentation: Friendshuh shared the updated 2019 budget projection as well as a draft for a plan for 2020. The board recommended sharing a 2019 presentation of highlights from the library.
10. Next regularly scheduled meeting will be December 12th 2019
11. Meeting adjourned at 7:13pm.