



Library Board of Trustees
Minutes of Regular Meeting December, 2019

Trustees Present:, Kaitlyn Carlson, Stephen Bjork (arrived at 5:40), Michele Merritt, Marcia Dressel, Betsy Kremser,

Trustees Absent: Diane Moser, Deb Rose

Also present: Director Shelby Friendshuh, John Thompson

1. Vice President Kremser **called the meeting to order** at 5:35
2. Motion to **approve the agenda** was made by Merritt, second by Dressel . Motion carried 4-0.
 - a. Stephen arrived
3. A motion to approve the **Minutes of the November 2019 meeting as amended** by Dressel second by Merritt. Carried 5-0
4. **Citizens' Comments** - Friendshuh shared an email of encouragement from Moser who was not in attendance.
5. **Director's report**- Friendshuh shared that training is underway for new software. Month comparison from last year to this year was shared for November. New items for our collection have arrived. Toy exchange is receiving positive feedback.
6. **Monthly financials**- motion to approve the financial results by Kremser, second by Dressel. Carried 4-1.
7. **Audit and Approved Bills** motion by Dressel and second by Merritt to pay the bills. Carried 5-0.
8. Old Business:
 - a. Strategic Planning Update: John Thompson reviewed the strategic planning process so far. The board shared responses to the prompts what are the library's strengths, areas for growth, and programs to add. The notes from all of the focus groups and surveys will be compiled and shared with the board at January's meeting.
 - b. New Board Member Discussion-the list of possible board members was shared.
(Merritt excused herself at 6:26)
 - c. 2020 Budget Discussion - Friendshuh presented an updated budget for 2020 including proposed raises for our valued staff. Kremser requested to have a schedule of computer replacement setup to ensure easier budgeting for future technology needs. Kremser made a motion to approve the 2020 budget and Dressel Seconded. Carried 4-0



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9. New Business: None

10. Next regularly scheduled meeting will be January 9th.

11. Meeting adjourned at 6:53pm.