



**Library Board of Trustees**  
**Minutes of Regular Meeting February 2020**

**Trustees Present:**, Kaitlyn Carlson, Stephen Bjork, Betsy Kremser, Deb Rose, Michele Merritt, Marcia Dressel

**Trustees Absent:**, One open seat

**Also present:** Director Shelby Friendshuh

1. President Bjork **called the meeting to order** at 5:32
2. Motion to **approve the agenda** was made by Kremser, second by Rose . Motion carried 6-0.
  - a. Stephen arrived
3. A motion to approve the **Minutes of the January 2020 meeting as amended** by Rose second by Bjork. Carried 6-0
4. **Citizens' Comments** - Friendshuh reported a generous donation for the library. The staff will be working on proposals for ideas to put the funds to use and honor the doner.
5. **Director's report-** Friendshuh shared that the circulation continues to be strong. She also is adding a feature report to the library directors report shared with the village as well. Adult winter reading program is underway including some more programing as well. The new online catalog is up and running.
6. **Monthly financials-** Friendshuh shared the monthly financial results. Some of the 2019 expenditures were put on 2020 for January. Friendshuh has accounted for these in the library's separate accounting and alerted the village of which items should be changed to 2019. Bjork requested to get clarification on when and how the library will be receiving the village allocation for 2020. Motion to approve the financial results by Kremser, second by Merritt . Carried 4-2.
7. **Audit and Approved Bills** motion by Dressel and second by Kremser to pay the bills. Carried 6-0.
8. Old Business:
  - a. Strategic planning update: Friendshuh shared a compiled report of the surveys and focus group conversations. She plans to share a draft of the strategic plan based on those results next month for board review and approval.
9. New Business:



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- a. Annual Report: Motion by Dressel, second by Rose to approve the annual report. Carried 6-0
  - b. Challenged Materials/Collection Development Policies: Friendshuh shared updated versions of both policies.
    - i. Kremser moved to approve the Collection Development policy and second by Rose. Carried 6-0
    - ii. Dressel moved to approve the Challenged Materials and second by Merritt. Carried 6-0
10. Next regularly scheduled meeting will be March 12th.
11. Meeting adjourned at 6:29pm.