

**Osceola Public Library Board of Trustees**  
**Minutes of Regular Meeting May 15, 2019**

**Trustees Present:** Kaitlyn Carlson, Marcia Dressel,, Michele Merritt, Betsy Kremser, Diane Moser-arrived at 5:54

**Trustees Absent:** Deb Rose, Stephen Bjork

**Also present:** Interim Director Rebekah Palmer, Dawn

1. President Dressel **called the meeting to order** at 5:39 p.m.
2. Motion to **approve the agenda** was made by Michele and seconded by Betsy. Motion carried 4-0.
3. A Kremser/Merritt motion to approve the **Minutes of the April 2019 meeting** carried 4-0.
4. **Citizens' Comments** - None
5. **Director's report-** All Act 150 funding requests have been sent, canvas bags available for purchase to color at rhubarb days, Kelly is helping get books from the Library of Congress surplus program for us. Rebekah also expressed thanks for all of the staff members helping keep things running smoothly. A small dip in circulation, possibly due to the decrease in children's programming in the absence of a director.
6. **Monthly financials** were examined- the budget comparison details have not been current due to the 2019 budget not being provided to the village. The process of paying the new credit card was discussed. Marcial will get clarification on this from the village. The Board needs more information regarding the bills from EasyIT. Motion made by Merritt to approve monthly financials noting absence of current comparisons, and that clarification is still needed regarding the EasyIT Bill. and second by Kremser and carried 5-0.
7. The Board **Audited and Approved Bills** on a Moser/Carlson motion which carried 5-0.
8. Rhubarb Days- Michele shared that Community Homestead is acting as the financial agent for Rhubarb-Fest. The committee requested more help from the library. Dawn reported that she has already spent time offering support to facilitate that transition to the best of her abilities. At this point her time has to be directed to library tasks only.
9. Bessie Green Accounts- There is a building account that has money from other donations as well. \$1000 amount is intended to be used for books only. Online banking setup to avoid monthly fees.
10. Operations- Window coverings are still in discussion. The Meeting Room Policy was reviewed, this will be looked at again for approval at the next board meeting. Kaitlyn updated the board on negotiations with our director candidate.

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11. Library Board Future Planning
12. Elections- tabled for future meeting when more of the board is present.
13. Next meeting will be June 13th at 5:30.
14. Meeting adjourned at 7:30