

**Osceola Public Library Board of Trustees**  
**Minutes of Regular Meeting August 8, 2019**

**Trustees Present:** Kaitlyn Carlson, Diane Moser, Deb Rose, Stephen Bjork, Betsy Kremser

**Trustees Absent:** Marcia Dressel, Michele Merritt

**Also present:** Director Shelby Friendshuh,

1. President Bjork **called the meeting to order** at 5:33 p.m.
  2. Motion to **approve the agenda** was made by Moser, Second by Kremser . Motion carried 5-0.
  3. A motion to approve the **Minutes of the July 2019 meeting** by Rose, second by Kremser. carried 5-0.
  4. **Citizens' Comments -none**
  5. **Director's report-** Friendshuh attended Director's Council where a new MORE contract was negotiated. Circulation and new patrons are also up for the year. Events are going well. New hire made for library assistant and clerk will be hired next week.
  6. **Monthly financials** the board will be meeting to discuss the status of the budget in detail. Motion was made by Rose to approve monthly financials and second by Moser and carried 4-1.
  7. **Audit and Approved Bills** motion by Rose and second by Kremser which carried 5-0.
  8. Upcoming Events - Friendshuh attending Director Training, continuing book clubs this month, no other programming as gearing up for September.
  9. Old Business:
    - a. Account Users- All appropriate people added to accounts
      - i. Rose makes a motion to remove Dressel from all library accounts second by Moser. Carried 5-0.
    - b. Strategic planning timeline- The board reviewed a modified plan for preparing a strategic plan with the goal of plan in place to share with the library and village board January 2020. Motion to approve the time-line drafted for the strategic plan by Moser, second by Kremser. Carried 5-0.
    - c. Meeting room policy- The board reviewed the Discovery Center Meeting Room Policy. Motion to approve the Discovery Center Policy and send it to the Village Board by Rose, Second by Moser. Carried 5-0.
- New Business:
- d. Trustees Training week-next week 8/12/19. We will divide out the webinar topics and share about one at each upcoming meeting.
    - i. Free is Key-Kaitlyn-September
    - ii. Inclusivity-Shelby-November
    - iii. Effective Library Advocacy-Diane-October

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iv. Governing Libraries-TBA-December

- e. Teen Gaming Center-Friendshuh presented a proposal for a new teen gaming center which the board supports if necessary funding can be found between budget adjustment and donations.
- f. Policy Revision Schedule-Friendshuh presented a proposal for a policy review schedule.

10. Next regularly scheduled meeting will be September 12th at 5:30pm.

11. Meeting adjourned at 6:54.