

Osceola Public Library Board of Trustees
Minutes of Regular Meeting September 12, 2019

Trustees Present: Kaitlyn Carlson, Deb Rose, Stephen Bjork, Betsy Kremser

Trustees Absent: Michele Merritt, Diane Moser

Also present: Director Shelby Friendshuh,

1. President Bjork **called the meeting to order** at 5:31 p.m.
 2. Motion to **approve the agenda** was made by Dressel, Second by Rose . Motion carried 5-0.
 3. A motion to approve both the **Minutes of the August 2019 meetings** by Kremser, second by Rose. carried 5-0.
 4. **Citizens' Comments** - village president Jeremy offered to restore the old public library sign, the board welcomes the idea of removing signage from the vacant building.
 5. **Director's report-** Very busy August full of planning and learning for Friendshuh. New patrons numbers down, but the circulation continues to grow. While August was light on activities, many exciting things are planned for September. Friendshuh is also reported starting her next semester of classes.
 6. **Monthly financials-** Friendshuh presented the library's budget detail in a new quickbooks document. Motion was made by Kremser to approve monthly financials and second by Rose and carried 5-0.
 7. **Audit and Approved Bills** motion by Rose and second by Dressel which carried 5-0.
 8. Old Business:
 - a. Trustee Training: Free is Key- Friendshuh would like to advertise some more for our current status as a fines free library
 - b. Logo- Friendshuh presented a mock up and idea for a new logo and some ideas for marketing it in the community. **Motion to provisionally approve the new logo by Rose, second by Kremser after minor changes to the font. Carried 5-0.**
 - c. Updated strategic planning- 47 responses so far on the surveys sent out. Common feedback included more books, more hours, different chairs. This will be open through the end of September. The next phase will be to develop focus groups.
 - d. Book Fund withdrawal-using this to purchase books this fall.
- New Business:
- e. Holiday Closures- Dressel made a motion to update the holidays and closures as amended, second by Kremser. Carried 5-0.
 - f. Friendshuh presented a proposed emergency closing/delayed opening policy, motion to approve it as written by Dressel, no second. We will get more information from other libraries before approving a policy.

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- g. Board contact and Term document- Friendshuh is developing a document to keep track of representation of village and school, and term start dates.
 - h. Friendshuh presented a proposed donor naming rights policy- the board recommended comparing the donations policy to this one and evaluate how the two might be combined.
9. Next regularly scheduled meeting will be October 10th at 5:30pm.
10. Meeting adjourned at 7:33