



Library Board of Trustees
Minutes of Regular Meeting August 13th, 2020

Trustees Present:, Kaitlyn Carlson, Betsy Kremser, Marcia Dressel, Stephen Bjork, Deb Rose

Trustees Absent: One open seat, Michelle Merritt

Also present:

1. President Bjork **called the meeting to order roll Call** at 5:33
2. Motion to approve the agenda by Kremser, second by Dressel. Motion carried 4-0.
*Rose arrived
3. A motion to approve the **Minutes as amended for the July 2020 regular meeting** by Kremser second by Dressel. Carried 5-0.
4. **Citizens' Comments** - Friendshuh shared an email from a library patron- we'll discuss further in later item: future policies
5. **Director's report**- Since the Director was not able to attend, the board reviewed Friendshuh's report.
6. **Monthly financials**- Rose shared that the Village has finished up the audit and recommends that the necessary updates should be made by September for the 2019 expenses that remain on our 2020 budget. If they are not, the board will make a recommendation for Friendshuh. Kremser asked about looking into storage options that are not as expensive as our current service. Rose will discuss the matter with the Village Administrator. Rose made a motion to approve the monthly financials, second by Dressel. Motion carried 4-1.
7. **Audit and Approved Bills** motion by Rose and second by Kremser to pay the bills. Carried 5-0.
8. **Withdrawal from the book fund:** Friendshuh proposed that the book purchases line of the budget be brought back up by using some of the donated funds in donation accounts. Dressel made a motion to approve a \$2000 withdrawal from the Betsy Greene fund and \$4000 withdrawal from the Scott Wing fund to earmark for books, Second by Rose. Carried 5-0.
9. **Public Relations Policy:** Dressel made a motion to approve the Public Relations Policy presented, second by Kremser. Carried 5-0.
10. **Future Policies:** Pursuant to a citizen comment, the board discussed whether there is a need for a future policy providing a statement of diversity and cultural awareness supported by the library. The board determined there will be an action item next month to approve a policy of this nature.



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11. Next regularly scheduled meeting will be September 10th at 5:30pm at the library with a call in option.
12. Meeting adjourned at 6:17pm.