



Library Board of Trustees
Minutes of Regular Meeting October 8, 2020

Trustees Present: Betsy Kremser, Stephen Bjork, Jeromy Buberl, Michele Merritt, Amber Krumenauer

Trustees Absent: Kaitlyn Carlson, 1 open seat

Also present: Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:30 p.m.

Motion to approve the agenda by Betsy. Second by Jeromy. Motion carried unanimously .

A motion to approve the amended **Minutes for the September 2020 regular meeting** by Betsy. Seconded by Jeromy. Carried unanimously. Modified wording in one section of minutes.

Citizens' Comments - Kaitlin's family commented that they "loved the grab bags at the pick-up window for the kids. Such a fun idea, and as always, Rebecca had selected some great books~ Andrew was impressed with how easy it was to make a call and request a book to pick up too."

Director's report- IFLS will start doing the bulk of all categorizing of library items. Easier to standardize it all to prevent confusion. Membership costs will go up. Circulation is gradually increasing. Not holding any in-person events this month.

Monthly financials- Betsy made a motion to approve the monthly financials, seconded by Michele. Motion carried 4-1.

Audit and Approved Bills motion by Jeromy and seconded by Betsy to pay the bills. Carried unanimously.

Budget Update-ACT 150 funds will go up. There are talks of getting Polk County funding up to 95% but nothing has been finalized. Cleaning contract was re-negotiated which will be about half of what it used to be. This cost change will take effect in November. Working to budget for maintenance and repairs for this year. Seems like costs increased in many departments in this area.

Trustees Essentials Chapter 1: Principle activities: working with village board, specifically with library funding, developing library policies, study the needs and interests of community and advocate for the library, use social media to help promote library, access the ALA Intellectual Freedom blog, reading up on Intellectual Freedom is highly recommended by Shelby.



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Patron and Circulation Policy- Shelby updated and modified a few things to the policy. Betsy asked about fines for the Lucky Day books. . Shelby explained that it's up to each individual library on how fines work and said she would explain that more specifically.

Jeromy made a motion to approve the updated policy, seconded by Betsy. Carried unanimously.

Next regularly scheduled meeting will be November 12th at 5:30 pm at the Discovery Center. If there are any changes to the meeting, we will be notified.

Meeting adjourned at 6:11 p.m..

Respectfully submitted by,

Michele Merritt
Library Board Trustee