



**Library Board of Trustees**  
**Minutes of Regular Meeting March 11th, 2021**

**Trustees Present:** Betsy Kremser, Stephen Bjork, Jeromy Buberl, Michele Merritt, Amber Krumenauer, Kaitlyn Carlson, Jessica Buberl

**Trustees Absent:** none

**Also present:** Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:31 p.m.

Motion to approve the agenda by Jeromy Buberl. Second by Merritt. Motion carried unanimously

A motion to approve the **Minutes for the February 2021 regular meeting** by Jessica Buberl. Seconded by Kremser. Carried unanimously.

**Citizens' Comments** - Friendshuh reported that she's been receiving lots of inquiries regarding when the library is opening.

**Director's report**- Friendshuh reported progress on the LTC Grant application, the month has also been spent preparing the library for opening. The library has received positive feedback on the children's book mystery bags. The library staff are looking forward to having people in the building again. Kremser inquired about the number of people allowed in at a time in the library.

**Monthly financials**- Jeromy Buberl made a motion to approve the monthly financial results, second by Krumenauer. Carried 7-0.

**Audit and Approved Bills**- motion to pay the bills by Kremser, second by Merritt. Carried 7-0

**Marketing Plan:** Friendshuh presented a marketing plan for the library which would work together with the strategic plan. The goal of this is to create and plan programs that are all working together to meet the goals of the library's established strategic plan.

**Annual Review of Strategic Plan:** Friendshuh presented the approved Strategic Plan from the beginning of 2020 and gave an update on our progress. There has been progress in many areas despite the challenges of the pandemic. Bjork acknowledged Friendshuh and the staff for their accomplishments the past year.

**Trustees Essential Chapter 7:-** Friendshuh shared highlights from the Trustees handbook regarding the Library Board and Personnel.



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**Library Plan for Opening for appointments-** Shelby presented her drafted plan for opening for visits by appointment. This is designed like the last time with the addition of some driveby hours on Saturdays as well.

Next regularly scheduled meeting will be April 8th at 5:30 pm virtually

Meeting adjourned at 6:45pm

Respectfully submitted by,

Kaitlyn Carlson  
Library Board Secretary