



**Library Board of Trustees
Minutes of Regular Meeting April 8th, 2021**

Trustees Present: Betsy Kremser, Stephen Bjork, Jeromy Buberl, Amber Krumenauer, Kaitlyn Carlson, Jessica Buberl

Trustees Absent: Michele Merritt

Also present: Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:30 p.m.

Motion to approve the agenda by Kremserl. Second by Jessica Buberl. Motion carried unanimously .

A motion to approve the **Minutes for the March 2021 regular meeting** by Jeromy Buberl. Seconded by Krumenauer. Carried unanimously.

Citizens' Comments -none

Director's report- Friendshuh reported that reopening for appointments is going well. Most days appointments are pretty full. We did receive the grant submitted, next Friendshuh will be attending an e-course to learn about the community conversations. A substantial bump in circulation is likely due to the option for visits by appointment. We received a donation of equipment for outdoor activities from a local high school student. Now Friendshuh is working on purchasing furniture for the balcony.

Monthly financials- Kremser made a motion to approve the monthly financial results, second by Jessica Buberl. Carried 6-0.

Audit and Approved Bills- motion to pay the bills by Kremser, second by Krumenauer. Carried 6-0.

Personnel Policy: Friendshuh presented an updated Personnel Policy- motion by Jeromy Buberl to approve the Personnel policy as presented, second by Jessica Buberl. Carried 6-0.

Board Appointments and Renewals:- Kremser will continue for another term. Buberl will be taking the board's recommendations to the village board for a new school liaison trustee.

Job Descriptions- Friendshuh shared a draft of updated job descriptions, motion by Jeromy Buberl to approve the job descriptions as presented, second by Kremser. Carried 6-0.



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Next regularly scheduled meeting will be May 13th at 5:30 pm virtually

Meeting adjourned at 6:01pm

Respectfully submitted by,

Kaitlyn Carlson
Library Board Secretary