



Library Board of Trustees
Minutes of Regular Meeting June 10th, 2021

Trustees Present: Betsy Kremser, Stephen Bjork, Jeromy Buberl, Amber Krumenauer, Michelle Merritt, Jessica Buberl, Amanda Wicklund.

Trustees Absent:

Also present: Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:33 p.m.

Motion to approve the agenda by Jeromy Buberl. Second by Kremser. Motion carried unanimously.

A motion to approve the **Minutes for the May 2021 regular meeting** by Kremser with edit of deleting trustees absent. Seconded by Merritt. Carried unanimously.

A motion to approve the Minutes for the May 18th special meeting by Kremser. Seconded by Merritt. With change of Jeromy to Trustees present.

Citizens' Comments – Positive feedback with library reopening.

Director's report- Friendshuh stated that time has been largely spent on preparing for reopening. Many patrons are still wearing masks. No behavioral issues. People are happy that we are opened again. Staff did have their training day for summer learning plans and also set up and made some changes to the library for re-opening. Friendshuh stated that we now have furniture out on the terrace. There has been one book club that has met out there already. Jeromy mentioned that one of the tables is warping already. Circulation was going down a bit during the month of May. So far, we have had over 1000 checkouts since reopening. Book hike took place in late May which received positive feedback. Summer learning started June 5th. Signed up 30 kids on first day. All village and library staff are in the middle of a reading competition.

Monthly financials- Kremser made a motion to approve the monthly financial results, second by Jessica Buberl. Carried unanimously.

Audit and Approved Bills- motion to pay the bills by Jeromy Buberl, second by Merritt. Carried unanimously.

Bank with drawl: Friendshuh presented a request to with draw money from Scott Wing donation for terrace furniture and bike rack station. Motion by Jessica Buberl to approve the with drawl, second by Kremser. Carried unanimously.



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Internship Job Description and Pay- Friendshuh shared a job description for the internship. Very similar description to Library Assistant. Friendshuh would like to see this as a paid position for Kaylen at \$10 an hour. Cora will be leaving so Kaylen will be then taking over her responsibilities for the rest of her internship. Motion by Jeromy Buberl to approve the job descriptions as presented, second by Jessica Buberl. Carried unanimously.

Update on 2021 Goals: All job descriptions updated. Website updated and will have ongoing updates. Community conversation grant received. We have the terrace furniture. Book talk has not happened yet. Next working on book bike and gallery.

Personnel Committee: Looking for 3 members for Personnel Committee who works on process of reviewing Library Director. Commitment is a couple of gatherings per year. Volunteers are Jeromy Buberl, Jessica Buberl, and Michelle Merritt.

Next regularly scheduled meeting will be July 8th at 5:30 PM virtually and/or in person.

Meeting adjourned at 6:16 PM.

Respectfully submitted by,

Amber Krumenauer
Library Board Secretary