



Library Board of Trustees
Minutes of Regular Meeting July 8th, 2021

Trustees Present: Betsy Kremser, Stephen Bjork, Jeromy Buberl, Amber Krumenauer, Jessica Buberl, Amanda Wicklund.

Trustees Absent: Michelle Merritt

Also present: Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:33 p.m.

Motion to approve the agenda by Jeromy Buberl. Second by Jessica Buberl. Motion carried unanimously.

A motion to approve the **Minutes for the June 2021 regular meeting** by Jeromy Buberl. Seconded by Kresmer. Carried unanimously.

Citizens' Comments – The Friends of the Library are happy to be back. Book sale was successful.

Director's report- Friendshuh talked about the reopening on June 15th. We have been very busy with not a lot of people convening at one time. It has been going very well. Act 150 request has been submitted by Friendshuh. We will be getting more funding next year, about \$10,000 more. Best circulation in over a year. Close to our normal pre covid summer time circulation. Computer usage is fairly normal. Ebook rentals are still higher. New patrons are up to 81. We have begun to start accepting book donations again. Staff has been doing well with reopening and are happy to be socializing with the public again. Reading challenge went really well. Library won vs village.

Monthly financials- Friendshuh noted that we are spot on with our financials for this time of year. Kremser made a motion to approve the monthly financial results, second by Jessica Buberl. Carried unanimously.

Audit and Approved Bills- Big purchases this month were books and terrace furniture. Other than that, pretty standard. Motion to pay the bills by Kresmer, second by Wicklund. Carried unanimously.

Personnel Policy: Friendshuh took a look at other libraries for part time paid time off. We have 7 part time employees and 2 full time employees. Currently they have no additional benefits and a retirement plan if they have enough hours. All part time employees have been long term employees (over 2 years). Amery goes through municipality. Frederic has it separate in own policy. St Croix Falls and Dresser has no policy. Balsam goes through their municipality as well.



Library Board of Trustees

Minutes of Regular Meeting July 8th, 2021

Proposal is 20 hours of paid time off if they have been employed for 2 years or more. They will also get a paid holiday if the holiday falls on a day that they would be normally scheduled. Friendshuh believes our current budget would prepare for this as normally we don't have to ask for someone to work extra shifts to cover someone who is absent. We will discuss this again during August's meeting.

2022 Preliminary Budget Discussion- ACT 150 increase of approximately \$10,000 dollars. Friendshuh discussed ideas that we could do with this additional funding. Friendshuh is wanting to look further into the Book Bike, cost of living raise, hotspots, signage, paying down 2018 village debt, and to save some money for our reserve fund (currently \$15,000 in reserve). Budget committee meeting looking to be scheduled end of this month once Friendshuh provides details on how much each item would cost.

MPLF Library Signage: Friendshuh was contacted by Marcia Dressel. She said that Mill Pond would be willing to pay for the signage outside of the library. This would have to also go through the village for approval. The board suggested that we would prefer to have a monetary donation towards the library for the sign instead of MPLF purchasing and putting up the signage on their own. Friendshuh wants to work with the whole building on this project, not separately.

Next regularly scheduled meeting will be August 12th at 5:30 PM virtually and/or in person.

Meeting adjourned at 6:39 PM.

Respectfully submitted by,

Amber Krumenauer
Library Board Secretary