



**Library Board of Trustees  
Minutes of Regular Meeting August 12th, 2021**

**Trustees Present:** Betsy Kremser, Stephen Bjork, Jeromy Buberl, Michele Merritt, Jessica Buberl

**Also present:** Library Director Shelby Friendshuh

**Not Present:** Amber Krumenauer Amanda Wicklund

President Bjork **called the meeting to order** at 5:32 pm

Motion to approve the agenda by Jeromy. Second by Jessica. Motion carried unanimously.

A motion to approve the **Minutes for the regular meeting** with changes suggested jeromy. Seconded by Betsy.. Carried unanimously.

**Citizens' Comments - none**

**Director's report-** Library is open and going well. MORE app is coming out and should be more user friendly. We'll be able to check books out on the app. Will be ready early next 2022. More in Director's Report.

**Monthly financials-** Betsy made a motion to approve the monthly financials, seconded by Jessica. Motion carried unanimously.

**Audit and Approved Bills Jessica made** motion by and seconded by Betsy to pay the bills. Carried unanimously.

**Personnel Policy: Part-Time PTO and Cost of Living Increase-**

Motion by Betsy and seconded by Jessica to approve PTO and. Carried unanimously.  
Personnel policy Jessica made motion to approve policy, seconded by Jeromy. Carried unanimously.

Cost of Living increase: Jessica made a motion to increase wages, Michele seconded motion 3% for all staff including director. Carried unanimously.

**Library Hours Change- Rather than changing hours to open up more, with covid numbers back up reconsidering. Proposing: 9-6 M-F, 9-1 Saturdays when ready to start up again.**



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Jeromy makes motion to approve new library hours. Seconded by Michele. Carried unanimously.

**Trustee Training Week-encouraged to sign up for at least one of the tranings during the week of Aug. 23-27 noon-1:00 p.m.**

Next regularly scheduled meeting will be September 9th at 5:30 pm at the Discovery Center and via GoToMeeting

Meeting adjourned at 6:33 p.m.

Respectfully submitted by,

Michele Merritt  
Library Board Trustee