



Library Board of Trustees
Minutes of Regular Meeting December 9, 2021

Trustees Present: Betsy Kresmer, Jeromy Buberl, Amber Krumenauer, Jessica Buberl, Michele Merritt, Amanda Wicklund

Trustees Absent: Stephen Bjork

Also present: Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:33 p.m.

Removing two action items “2021 Goals Progress Report” and “Internship Marketing Project” and moving to next month due to some members needing to leave early. Motion to approve the agenda by Jeromy. Seconded by Jessica. Motion carried unanimously.

Approval of minutes for November Meeting. Motioned by Michele. Seconded by Amanda. Carried unanimously.

Citizens’ Comments: None

Director’s report: We finalized and approved budget. Approved new library hours starting January 2nd. Drive through will be closed down starting January. ARPA Grant was approved to be fully funded for book bike. Circulation: Solid month. Above where we were last month. Another strong month for e-books. Big Fun Playdate had police officers and their squad cars for children to check out. Started Spice up your Life cooking program. Shelby will be working with staff on group goals for 2022.

Monthly Financials: Everything is looking really good. We are at about 87% of the budget. Motion to approve the budget by Jessica. Seconded by Michele. Carried unanimously.

Audit and Approved Bills: Motion to approve the bills by Jeromy. Seconded by Jessica. Carried unanimously.

2022 Holiday Schedule: Motion to approve 2022 Holiday schedule by Michele. Seconded by Amanda. Carried Unanimously.

Closed Session: Motion to go into closed session by Jeromy. Seconded by Michele.

Closed session started at 6:05 PM.

Roll Call Aye: Jeromy, Jessica, Amber, Michele, Amanda, and Betsy.

Roll Call Nay: 0



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Motion to come out of closed session by Jessica. Seconded by Michele. Carried Unanimously.

Closed session ended 6:19 PM.

Motion to approve use of the Library Director Review Template as presented by the Personnel Committee with the changes noted, by Amanda. Seconded by Jessica. Carried unanimously.

Next regularly scheduled meeting will be January 13th at 5:30 PM virtually and/or in person.

Meeting adjourned at 6:22 PM.

Respectfully submitted by,

Amber Krumenauer
Library Board Secretary