



Library Board of Trustees
Minutes of Regular Meeting January 13, 2022

Trustees Present: Stephen Bjork, Jeromy Buberl, Jessica Buberl, Amanda Wicklund, Michele Merritt, Betsy Kremser

Also present: Library Director Shelby Friendshuh, Maureen McElrath

President Bjork **called the meeting to order** at 5:37 p.m.

Motion to approve the agenda by Betsy. Seconded by Michele.. Motion carried unanimously.

A motion to approve the **Minutes for the December 9th regular meeting** by Betsy with correction that B. Kremser called the meeting to order instead of Stephen.. Seconded by Jeromy. Carried unanimously.

Citizens' Comments – Generally public is happy about the Saturday opening and sad about the closing of the drive-thru.

Director's report- Made a lot of great purchases at the end of the month. Came up with some goals with staff for 2022. Finished work on two grants. Still waiting for funding on the Asian grant. They changed their service model and it's going well. People still missing the drive-through for convenience. Circulation is highest in months because people have to come in to check out and browse books. 3000 check-outs for the month. Added 329 items because of year-end donations. Staff are adjusting well to schedule changes and liking having extra coverage at the front desk.

Monthly financials- Jeromy made a motion to approve the monthly financial results, seconded by Betsy. Carried unanimously.

Audit and Approved Bills-Motion to pay the bills by Jeromy, second by Amanda. Carried unanimously.

Intern Marketing Project-Kaylen Olinger created templates for flyers, web posts, book clubs and more. Has many designs! She also created a calendar for the library. Lots of material for making a social media presence.

2021 Goals Progress/2022 Goals Report- Friendshuh discussed her list of goals for 2022 and those completed in 2021, many of which count as progress towards our Strategic Plan.



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Jeromy made a motion to go into closed session. Seconded by Jessica. Michele-yes Betsy, yes, Amanda yes, Jessica yes and Jeromy yes. Stephen yes. Carried Unanimously.

Closed session begins at 6:15 p.m.

Amanda, Betsy, Jeromy, Stephen, Jessica and Michele discussed the review.

Jessica made a motion to come out of the closed session. Betsy seconded motion. Carried unanimously.

Out of closed session at 6:25 p.m.

Motion to approve the Director review. Betsy made motion and Jessica seconded. Carried unanimously.

Jeromy led the discussion of Shelby's review. He provided some additional description and explanation to each category of review.

6:33 p.m. meeting adjourned.

Respectfully submitted by,

Michele Merritt
Library Board Trustee