



Library Board of Trustees
Minutes of Regular Meeting September 9th, 2021

Trustees Present: Stephen Bjork, Jeromy Buberl, Amber Krumenauer, Jessica Buberl, Amanda Wicklund, Michelle Merritt.

Trustees Absent: Betsy Kresmer

Also present: Library Director Shelby Friendshuh

President Bjork **called the meeting to order** at 5:32 p.m.

Motion to approve the agenda by Jessica Buberl. Seconded by Wicklund. Motion carried unanimously.

A motion to approve the **Minutes for the August 2021 regular meeting** by Jeromy Buberl. Seconded by Merritt. Carried unanimously.

Citizens' Comments – None to report.

Director's report- August standard month. Friendshuh has been working on LTC grants. She has taken a community conversation course online. It will be a conversation with Village Board and community to learn more at the village level. Has been working on the Budget. We are applying for a grant for the Center of East Asian Studies. Won't hear back until mid October. Material circulation saw a dip (back to school, last minute vacations). We have added 204 new items to our collection. We were able to place a large book order from a donation from the late Mary Clare Huberty. Book clubs were held this month. Rebekah has an outdoor program for kids called the Wild Kids Big Fun Play Date at Millpond on September 28th. Shelby and Rebekah will also be at Wheels and Wings to promote the library. In August, Cora left and is now working at St. Croix Falls HS. Our intern Kaylen has been working on marketing for the library and will be attending the next board meeting with Shelby.

Monthly financials- Slow month as purchasing goes due to employee vacations. Expect to see a big jump. Jeromy Buberl made a motion to approve the monthly financial results, seconded by Jessica Buberl. Carried unanimously.

Audit and Approved Bills- Motion to pay the bills by Jeromy Buberl, second by Merritt. Carried unanimously.

Budget Projection and Draft: Projection looking good. Looking to put a little extra towards programming and books. Shelby needs to talk over with Ben Krumenauer for employee benefits



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to clarify why numbers differ from what she estimated. Additional money from Act 150 to go towards our 2022 Budget. Wages include 3% raise mentioned in last meeting. Benefits come from a spreadsheet that Shelby gets from Ben. Equipment and Operating is pretty standard except for MORE contract, more money towards books, \$3,000 in miscellaneous fund (book bike maybe).

Accessibility Audit Results- Review of facility to see if it meets ADA standards. Overall, everything looked really good. They noted pipes under the sink that should be padded for wheel chair users. Podium desks, at least to have one lowered to make it more usable for those who may use a wheelchair. Website needs some updating to help with the visually impaired.

Library Board Representation at Village Budget Meetings: Friendshuh mentioned that if any board member is interested in any budget meetings any library board members can attend. Next meeting is Tuesday, September 14th after 6:00 PM meeting.

Next regularly scheduled meeting will be October 14th at 5:30 PM virtually and/or in person.

Meeting adjourned at 6:11 PM.

Respectfully submitted by,

Amber Krumenauer
Library Board Secretary