



Library Board of Trustees
Minutes of Regular Meeting June 8th, 2023

Trustees Present: Betsy Kremser, Michele Merritt, Arvid Maki, Ron Johnson, Taylor Baert

Trustees Absent: none

Also present: Library Director Shelby Friendshuh, Miriam Flysjo

President Merritt **called the meeting to order** at 5:33 p.m.

Shelby introduced new board member Taylor Baert. She will be the school district representative.

Motion to approve the agenda by Ron. Seconded by Arvid. Motion carried unanimously.

A motion to approve the **Minutes for the May regular meeting** by Michelle. Seconded by Ron. Carried unanimously.

Citizens' Comments – An extra big book sale will be held on the second Saturday in June to coincide with Rhubarb Days. The village hall door system has been having problems – the doors locked at 2:15 during the last book sale. Village Administrator Devin said he'd investigate it.

Director's report – The Summer Reading Program kicked off on June 3rd with the Sustainable Safari program, which was well-attended. Upcoming programs are Bruce the Bug Guy and Mr. Licky's Birthday. Shelby has been attending training seminars for the ALA grant that we were awarded. Circulation in May was up over the same month last year. There were no new items added to the collection in May because we've been waiting for back-ordered barcode labels to come in. They just arrived and so the new items can now be processed and will show up in next month's report. We need two additional board members to have a full board. They will have to be village residents. Shelby has reached out to a couple of people, but let her know of potential candidates you can think of. There is no update on the debut of the Book Bike – Rebecca has been super busy working on other programs. Shelby recently met with Devin to discuss giving her a heads-up when there are unforeseen expenses for the repair and maintenance of the library. (The library splits some building expenses with the Village – 50%-50%. HVAC is an example.)

Monthly financials - Betsy made a motion to approve the monthly financial results, seconded by Arvid. Carried unanimously.

Audit and Approved Bills - Motion to pay the bills by Arvid, seconded by Betsy. Carried unanimously.

Programming Policy: Shelby presented the new Expressions of Concern Policy. This policy deals with concerns/complaints related to library programs and is separate from the Challenged



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Materials Policy. The library cares about programming concerns and welcomes people to share them. This policy establishes a formal process for doing that. Motion by Michelle, second by Ron to approve the Expressions of Concern Policy. Carried unanimously. Motion by Betsy, second by Taylor to approve an update to the Programming Policy that refers to the new Expressions of Concern Policy. Carried unanimously.

Board Training – Shelby will invite John Thompson, IFLS Library System Director, to a future board meeting and ask him to address the following topics: book and programming challenges, an overview of our library system, relationship between libraries and municipalities.

Next regularly scheduled meeting will be July 13th at 5:30 pm. The August meeting will be moved from the 17th to the 10th. We may move up the September meeting date by one day.

Meeting adjourned at 6:31pm

Respectfully submitted by,

Ron Johnson
Library Board Secretary