



Library Board of Trustees
Minutes of Special Board Meeting August 31st, 2023

Trustees Present: Betsy Kremser, Michele Merritt, Arvid Maki, Ron Johnson, Maureen Rogers, Gail Hanson

Trustees Absent: Taylor Baert

Also present: Library Director Shelby Friendshuh, IFLS Library System Director John Thompson

President Merritt **called the meeting to order** at 5:41 p.m.

Appointing an Interim Director – Shelby submitted her letter of resignation to the board on August 20. She will be taking on a director position at the Rice Lake Public Library. Her last day at Osceola will be September 22. Both Anne Miller and Rebekah Palmer have expressed a willingness to serve as Interim Director. Gail Hanson made a motion to recommend Anne for the Interim Director position and to thank Rebekah for her willingness to serve in that role. Betsy Kremser seconded the motion. Motion carried.

Changing Job requirements for vacant Director Position – Although our current Library Director job description lists a master’s degree in library science as an educational requirement, the State has no such requirement for libraries in communities of our size. This may unnecessarily limit the pool of possible applicants for the position. A motion was made by Arvid Maki, seconded by Maureen Rogers, to change the education requirement to be at least a bachelor’s degree in a related field, with a master’s degree in library science preferred. Motion carried. The individual would still need to have or be working toward a Grade 2 Wisconsin Public Library Certification.

Hiring Timeline – Shelby will change the job posting to reflect the revised education requirement. The posting will be sent to John Thompson, who will forward it to IFLS staff, various job boards, and three library schools (College of St Catherine, Milwaukee, Madison). It can also be posted to social media and put in the library news section of The Sun. The deadline for applications could be 9/25/23, with interviews the week of October 9 (this is just an example). Or the deadline could be prior to the next board meeting (September 21) and we could review applications at that time. John Thompson can also review applications if we like. The first round of interviews could be done virtually if necessary.

Next board meeting – The next regularly scheduled board meeting is September 21, one day prior to Shelby’s last day.

Motion made by Arvid, second by Betsy, to adjourn the meeting. Meeting adjourned at 6:45 pm



Library Board of Trustees
Minutes of Special Board Meeting August 31st, 2023

Respectfully submitted by,

Ron Johnson
Library Board Secretary