



Library Board of Trustees
Minutes of Regular Meeting October 12th, 2023

Trustees Present: Betsy Kremser, Michele Merritt, Arvid Maki, Ron Johnson, Maureen Rogers, Gail Hanson, Taylor Baert

Trustees Absent: None

Also present: Interim Director Anne Miller, IFLS Director John Thompson, Carole Nienaber

President Merritt **called the meeting to order** at 5:34 p.m.

Motion to approve the agenda by Betsy. Seconded by Gail. Motion carried unanimously.

Motion to approve the **Minutes for the September regular meeting** by Betsy. Seconded by Taylor. Carried unanimously.

Citizens' Comments – Books & Biscotti with author Marcie Rendon will take place on October 21, and artist Jim Lammers will talk about his new book Barns of the St Croix Valley on October 23 (this event is co-sponsored with the Osceola Historical Society).

Director's Report – The staff are adjusting to the departure in September of valued staff members Shelby and Rebekah. Schedules have been rearranged to cover the hours Shelby and Rebekah would have spent on the front desk. Cora is currently covering Tuesday Storytime. Jen, Marie, and Cora have taken on the care of Mr. Licky. Dawn is handling the craft program. Indianhead Glass was called in to repair a leak in the windows overlooking the library terrace. The drive-thru drawer in the Friends of the Library room was resealed. A program featuring author Sara DeLuca and musician Joe Longo was well-attended. The 6th graders from Osceola toured the library and received their library cards (an annual event). The large print books and audiobooks ordered for the LTC grant are starting to come in.

Monthly Financials – It was noted that some of the 2023 percentages were incorrect. Since the spreadsheet comes from the village treasurer, Anne will ask her about it. She will also find out what "S/T Controllable Expense" refers to. Ron made a motion to approve the monthly financial results, seconded by Maureen. Carried unanimously.

Audit and Approved Bills – Credit card holders have been updated (Shelby's and Rebekah's accounts closed and Anne's added). Motion to pay the bills by Betsy, seconded by Taylor. Carried unanimously.

Closed Session to Review Library Director Candidates – Motion by Maureen, seconded by Gail to go into Closed Session. Unanimous roll call vote to go into Closed Session at 6:00 pm. Motion by Betsy, seconded by Maureen to return to Open Session at 6:40. Carried unanimously. Motion by Ron, seconded by Arvid to offer Anne Miller the Library Director position at a wage



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of \$45,000 and full benefits, including vacation and sick leave, based on accumulated years of service with the village, and with a start date to coincide with the beginning of the next pay period. Motion carried. Michele will check with the village to find out how many years of service Anne has as a library employee.

Next board meeting will be November 9 at 5:00 pm. (Please note the earlier than usual time.) We will work on the budget and may need to meet at an earlier date if the village needs our budget numbers sooner. Arvid will find out when the deadline is. The posting of the Youth Services Director position should be an action item for the November meeting.

President Merritt declared the meeting adjourned at 6:48 pm.

Respectfully submitted by,

Ron Johnson
Library Board Secretary