



Library Board of Trustees
Minutes of Regular Meeting January 9th, 2025

Trustees Present: Taylor Baert, Gail Hanson, Ron Johnson, Maureen Rogers, Deb Rose

Trustees Absent: Arvid Maki, Michele Merritt

Also present: Director Anne Miller, Sherry Hanson

Vice President Deb Rose called the meeting to order at 5:30 pm.

Motion to approve the agenda by Gail, seconded by Maureen. Carried unanimously.

Motion to approve the **Minutes for the December regular meeting** by Maureen, seconded by Taylor. Carried unanimously.

Citizens' Comments – Sherry Hanson reported that the Friends of the Library will be paying for library cards for WMPL patrons who are Minnesota residents once again this year. They are also committing to a \$1000 quarterly contribution to the library in 2025 and will be giving \$800 for the adult reading program.

Director's Report – Anne has come to the end of her first full year as Library Director. She thanked the Library Board for the opportunity to lead the library, the Village Board for their continued support of the library, library staff for their friendly service to our patrons, and Village staff for all their help. Many new items were added to the shelves in December, including the new 100 Classic Picture Books shelf. In 2024, 292 donated items were added that were valued at \$4800. The usual events were held. A Chess Club will hold its first ever meeting on January 23. The WMPL Puzzle Contest is coming up soon. The library door counter has disappeared and has been replaced but has not been functioning correctly. Anne is exploring fixes. The window blinds were installed on December 23. They look great and are doing a good job of protecting the book collections from bright sunlight.

Monthly Financials – There is a \$17,000 surplus showing on the financial report right now, but there are still some expenses to pay the village that will eat up most of that. Motion to approve the financial report by Taylor, seconded by Maureen. Carried unanimously.

Audit and Approve Bills – Motion to pay the bills by Maureen, seconded by Taylor. Carried unanimously.

Judy Leisch Estate & RCU Account Interest – The library received a check for \$60,813.56 from the Judy Leisch Estate on December 30. Anne immediately deposited the check at RCU. The balance of our RCU account is \$96,498.94. Anne would like the library board to come up with ideas on how to use a portion of the gift. A couple of suggestions were a shade sail for the terrace and framing for Craig Blacklock prints that were given to the library by that artist. Deb



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suggested that we keep track of the Leisch money separately from the rest of the funds in the RCU account.

2025 Computer Purchases – 2025 is Year 2 of the 5-Year Library Computer Capital Improvement Plan. Two laptops and two desktops will be replaced this year. Motion by Gail, seconded by Taylor, to approve the 2025 computer purchases. Motion carried.

Library Policy Review Schedule – Three policies are scheduled for review this year: Internet Use Policy (March), Exhibit Space and Bulletin Board Policy (May), and Equipment Use Policy (August).

2025 Library Goals – The board reviewed goals completed in 2024, and goals planned for 2025. Some goals carry over from year to year.

New Library Strategic Plan – The most recent strategic plan covers the years from 2020 to 2025. It's time to develop a new plan. In the past this work has been done by a subcommittee of the library board that sits down with staff, the Friends group, and other members of the community to get ideas. This work will be ongoing in 2025.

Approve Job Descriptions for Circulation Manager & Library Page – The board reviewed the two job descriptions presented by Anne. No changes were suggested. Motion by Deb, seconded by Taylor, to approve the Circulation Manager & Library Page job descriptions. Motion carried.

Job Posting for Circulation Manager & Library Page – Anne hopes to have both jobs posted by January 17. She will post with IFLS and possibly on the Village website. The librarian and other staff at Osceola High School will also be made aware of the Library Page job opening.

Other – Library Legislative Day is Tuesday, February 11, in Madison. This is a chance for library advocates to meet with their legislators at the capitol. Registration is required.

Next Meeting – Thursday, February 13 at 5:30 pm.

Vice President Deb Rose declared the meeting adjourned at 6:30 pm.

Respectfully submitted by
Ron Johnson, Library Board Secretary